



## What should I do if I am concerned about my child's progress or development?

### **Step 1 – Initial Contact**

Contact your child's class teacher in the first instance, either at the end of the day face to face or phone Reception on 01933 353762 to arrange a meeting.

### **Step 2 – Information Gathering**

**What to expect...**a confidential chat to share concerns. The class teacher and parents and possibly the SENCO (Mrs Appleby) will agree on outcomes we are hoping to achieve.

Agree targets and set a date for review.

### **Step 3 – Review & Feedback**

**What has been successful?** The class teacher and/or Mrs Appleby will share strengths and difficulties observed, and review whether the targets have been met.

We can then discuss further options available and next steps to take if required.

#### **Contact Details:**

**Class Teachers**

**Mrs Jenny Appleby – SENCO**

**Mrs Wendy Watts – Family Support Worker**

**Mrs Kelly O'Connor – Head Teacher**

**01933 353762**