



Headteacher: Mrs Kelly O'Connor

END OF SCHOOL DAY HANDOVER ARRANGEMENTS

Please complete this form to advise us of who will be collecting your child/children at the end of the

School Day and return it to the school office.

PUPIL NAME:	CLASS:
Below are the arrangements for the collection of my child from school for the Academic Year 2023 - 2024	
DAY OF THE WEEK	The persons named below will collect my child from the playground
MONDAY	
TUESDAY	
WEDNESDAY	
THURSDAY	
FRIDAY	
PRINT name of person completing form:	Relationship to child:
SIGNATURE:	DATE:

Please note that only children in Year 6 are permitted to walk home with parental consent.